I AM ATTENDING AND CHOOSING TO LIVE:

1. **ON CAMPUS**
   
   If you plan to attend the College and want to live on campus, **you must pay a $300, nonrefundable deposit**. Once the Department of Residence Life and Housing has received notice of your deposit, you’ll have to pay the $30 application fee and complete the housing application through MyCharleston before May 1. The $300 deposit will be credited to your account as follows:
   
   - $100 will be applied to your tuition.
   - $200 will be a housing deposit that covers the fall and spring terms.

   The College **guarantees on-campus housing only to incoming freshmen who have paid their deposits and completed the housing application by May 1**. On-campus housing is available to transfer students under the age of 24 on a space-available basis after freshmen have been placed, and is not guaranteed. 

   **NOTE:** Pay your housing deposit right away, because housing assignments are offered in deposit-date order. The longer you wait, the more difficult it will be for the College to accommodate your building and roommate preferences.

   If you have questions, please contact the Department of Residence Life and Housing at 843.953.5523 or reslife@cofc.edu.

2. **OFF CAMPUS**

   If you plan to attend the College, but do not want to sign up for on-campus housing, **your nonrefundable deposit is $100**. This deposit will be applied toward your tuition.

**PAYMENT METHODS**

1. **ONLINE** (preferred method): by credit card (the College does not accept Visa) or e-check. Log into my.cofc.edu and click on eBill. When the next window opens, click on “deposits” in the menu bar, then select the term for which you are making a deposit.

2. **BY MAIL:** send a check made payable to College of Charleston and the completed form below to Treasurer’s Office, College of Charleston, 66 George St., Charleston, S.C. 29424-0001. Please note that although your deposit will be dated on the day it is received in the Treasurer’s Office, it may take up to two weeks for the check to be processed.

   **NOTE:** The College of Charleston will not issue refunds once you have paid your deposit(s).

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**NAME:**

**CWID:**

**IF YOUR CONTACT INFORMATION CHANGES, BE SURE TO UPDATE IT ON MY.COFC.EDU.**

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**NAME:**

**CWID:**

q **YES,** I would like to attend the College of Charleston and I want to live in on-campus housing (enclosed is a **nonrefundable** $300 deposit).

q **YES,** I would like to attend the College of Charleston, but I **do not** require on-campus housing (enclosed is a **nonrefundable** $100 deposit).

q **NO,** I will not be attending the College of Charleston. Please withdraw my application for admission. 

   **Note:** Please either complete the information in the line below and mail the form to us, or complete the withdrawal form at go.cofc.edu/withdraw.

   I plan to attend______________________________
   
   ____________________________
   
   ____________________________
   
   ____________________________

   I understand that the above deposit is nonrefundable. In addition, I understand that all housing deposits will be processed based on the date they are received by the College of Charleston. Lastly, I certify that I have read and understand all of the above information.

   Signature__________________________

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   Date__________________________

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If you have any general questions, please contact the Office of Admissions at 843.953.5670 or admissions@cofc.edu.

**FALL SEMESTER**