WE LOOK FORWARD TO SEEING YOU IN THE FALL! Here are the next steps you need to take in the admission process:

1. **CONFIRM YOUR ENROLLMENT**
   Submit your nonrefundable deposits and housing application as soon as possible. The College guarantees on-campus housing only to incoming freshmen who have paid their deposits and completed the housing application by May 1. See the Decision Time sheet in this packet for information on how to make your deposits.

2. **USE YOUR COLLEGE EMAIL ACCOUNT**
   After you submit your deposits, the College will set up your new email account. Keep an eye on the inbox you used on your application for instructions from our IT department about this. You’ll be receiving information about billing, health services and other important business at this new address. You can check your new email account at my.cofc.edu.

3. **SEND YOUR FINAL OFFICIAL TRANSCRIPTS**
   Arrange to have your final official high school and/or college transcripts sent to the College when you complete your current term. Please remember that your acceptance to the College of Charleston is contingent upon you maintaining the same high level of academic performance for the remainder of the school term.
   If a substantial change should occur, the committee reserves the right to revisit its original decision.

4. **SEND YOUR TEST SCORES**
   AP/IB/CLEP scores should be sent to the College of Charleston for credit evaluation before you attend orientation. We will award credit based on your scores.

5. **CHECK YOUR TRANSFER CREDIT EVALUATIONS**
   You can follow the transfer-credit evaluation process through Degree Works in MyCharleston (my.cofc.edu). If you’ve paid your deposit, Degree Works is on the “academic services” tab; if you haven’t, it’s on the “admissions status” tab. If we’ve received your transcript documentation before your orientation session, you should know the outcome by then. registrar.cofc.edu/transfer/evaluations.php

6. **REGISTER FOR ORIENTATION (SEE OTHER SIDE)**
   Note: You are required to inform the Office of Admissions of any disciplinary or criminal sanction that occurs subsequent to an offer of admission.
Complete your Free Application for Federal Student Aid (FAFSA). This is the first step you must take if you want to apply for federal and state financial aid. Go to fasa.ed.gov for instructions.

On the financial aid website, you’ll find information on state and institutional scholarships, as well as other sources of financial aid. Be sure to check MyCharleston (my.cofc.edu) regularly for updated information on financial aid awards. Read Financial Aid 2.0 for more information about financial aid.

If you want to live on campus: First, go to MyCharleston and pay your housing application fees. Next, complete your housing application through MyCharleston. Housing assignments are made in the order applications are received. The College guarantees on-campus housing only to incoming freshmen who have completed the housing application by May 1. Transfer students under the age of 24 will receive housing on a space-available basis after all freshmen who apply by May 1 have been assigned.

The College of Charleston is dedicated to ensuring that all programs and services are accessible. If you have a disability and would like information on the services we provide, please contact the Center for Disability Services or visit our website.

Parking in and around campus is very limited. Students will be assigned parking based on the number of cumulative credit hours earned and on file with the Office of the Registrar at the time that assignments are made. Students living on campus who have fewer than 60 cumulative credit hours earned and on file are not eligible to apply for a College of Charleston parking permit.

If there are not enough spaces to accommodate everyone who is eligible, priority will be given to commuters who do not live on campus.

In order to help you make a smooth transition to the College, we will expect you to attend one of our two-day orientation sessions.

Orientation is held before classes begin so that you can meet with an advisor, register for classes, meet other new students and, become familiar with what the College has to offer you. Students who have paid their enrollment confirmation deposit will receive orientation and registration information by mail beginning in March.